

**Statewide Epidemiology Workgroup (SEW)  
DRAFT MEETING MINUTES  
Tuesday, October 20, 2020  
9:00 am – Adjournment**

Note: Agenda items may be taken out of order, combined for consideration, and or removed from the agenda at the chairperson's discretion

**1. Call to Order and Roll Call**

Members Present: Jennifer Thompson, Chair; Kathryn Barker, Past-Chair; Eric Ohlson; Ingrid Mburia, James Kuzhippala; Jennifer Delet-Snyder; Amber Batchelor; Paulina Salla; Richard Egan; Stephanie Asteriadis-Pyle; Trey Delap; Wei Yang; Yenh Long; Ying Zhang.

Members Absent: Ihsan Azzam

**2. Public Comment**

No comment  
Agenda Item 2 closed

**3. Approval of Minutes from the Meeting on July 09, 2020**

Jennifer DeLet-Snyder makes a motion to approve minutes. Paulina Salla seconds motion.

Trey Delap asks if the minutes were distributed in a timely fashion as he does not have a copy. Ben Trevino confirmed they were attached calendar invitation and sent out. Paulina S, Stephanie AP, and Richard E. acknowledge they received a copy and Jennifer DS. Received it a while ago when the notice of the first meeting came out. Stephanie AP views her email and states she receive/accepted the minutes on October 1<sup>st</sup>. Trey is concerned if they were not posted in a timely fashion, they can't be compliant with Open Meeting Law. If the minutes weren't sent out until yesterday that isn't enough time. It was mentioned Ben Trevino sent the draft minutes on September 30.

Opposed: None; Abstention: Trey Delap; Amber Batchelor; Motion Passes.  
Agenda Item 3 closed

**4. Nominate and vote on new members for the Statewide Epidemiology Workgroup (SEW). Elyse Monroy; Helen See**  
Elyse Monroy and Helen See's resumes were received and posted for public review. Starting with Elyse;

Ms. Long makes motion to approve Elyse; Mr. Yang seconds; Opposed: none; Abstention: none; Motion Passes.

Next is Helen See.

Ms. Mburia makes motion to approve Helen; Mr. Yang seconds; Opposed: none; Abstention: none; Motion Passes.

Ms. Monroy and Ms. See are now members of the Statewide Epidemiology Workgroup.

No Comments/Questions

Agenda Item 4 Closed

**5. Nominate and vote on Chair-Elect for the Statewide Epidemiology Workgroup (SEW).**

Ms. See has volunteered for the Chair-Elect. Ms. Thompson reviews Ms. See's credentials: graduated from University of Reno with BA in Community Health Science; Master's in Public Health with a focus on Epidemiology, and has worked for DHHS in the Analytics, and currently works at Reno and a project manager. A concern has been brought up if there are provisions in the bylaws that require a certain amount of time on the committee. Mr. Kuzhippala states there are no provisions in the by-laws. Mr. Thompson states she was elected as chair when she joined the workgroup. There was brief discussion about other nominees to which Ms. Thompson state on July 9 they reached out requesting other nomination and no one come forward or was presented. Mr. Kuzhippala vouches on here character and speaks to her other endeavors/qualifications.

Mr. Yang makes motion to approved Helen as Chair Elect; Ms. Asteriadis-Pyle seconds; Opposed: none; Abstention: none; Motion Passes

No Comments/Questions

Agenda Item 5 Closed

**6. Strategic Progress and EBP/Community Activities Introduction**

Ms. Gustafson introduces Strategic Progress and the lead investigator, Dr. Gardner. Dr. Gardner states that they are working with all PFS Grand funded awards and want to collect better more robust data that aligns with Federal reporting guidelines through online surveys, and we are looking at it through EBP perspectives and Community Outcomes which are based on and aligned with the 6 PFS statewide outcomes to evaluate the efficacy, effectiveness, and outcomes of various programs and coalitions and statewide to better monitor and evaluate PFS grand that will help drive recommendations.

No Comments/Questions

Agenda Item 6 Closed

7. SEW Mission – Are we meeting requirements?

The Chair, Ms. Thompson, sites article 3 of the by-laws to open the discussion ([see by laws](#)). Ms. Asteriadis-Pyle believes better coordination between SEOW and the MPAC would help the SEOW better serve its purpose. Another concern partnering more with local agencies and feedback from the various coalitions. It was mention that the SEOW is represented by many areas and different coalitions. Tracy Palmer is there a need to increase and collect more information/communication to the law enforcement sector? Ms. Barker mention it would be using to increase law enforcement information/communication as there are several projects that will need more information from them. Ms. Monroy's organization, OD2A, has been found it difficult to gather information from law enforcement but are building better relationships with local organizations. They are better equipped to the challenges with spikes. Mr. Yang and other believe it is prudent to forge and maintain relationship with law enforcement. Legal2000 is mentioned to found out what can be processed as opposed to what is actually reported. What is happening with legal 2002 for the next two years compared to what happened two years ago. There are different components to Legal2000 one from hospital and one from law enforcement but is limited. Someone on the SEOW to reach out to possible have representation or a presentation done. There is a new system to consider Open Bed referral system for suicide indicators and how people are transported to the hospital. Are there connections between EMS and law enforcement? Ms. Monroy there is currently not connections, however in the future there maybe a way to pull information from a system image trends elite. There is disparities in L2K data collection and priorities from region to region. Is it Possible to pull call run data vs. EMS run data to see the holes? What is the motivation for collecting this data? to include in the epi profile or to monitor? Including it in the epi would help to show our progress and impact on our efforts. Mr. Delap is concerned with how different programs funded by CARES grant being monitored. Ms. Palmer requests clarification. What is the outcome measure for projects? Ms. Palmer the crisis model and the PSA are through Darcy D. I would need to reach out for details. In prevention there was certain data being documents via quarterly and annual reports. Ms. DeLet-Synder would like clarification from Mr. Delap regarding intervention. Mr. Delap would a snapshot before the program, run the program, then a snapshot after to evaluate the efficacy and effectiveness. And if this group can help in anyway. Ms. Barker suggests requesting data collected from various grant funded programs to disseminate the information and possible use it in the epi profile.

No Comments/Questions  
Agenda Item 7 Closed

8. Agenda Items for future Statewide Epidemiology Workgroup (SEW) meeting

Ms. Thompson updates on Epi Profile. It should be completed by Nov 30. Would need to meet afterward and would need to have a meeting in Dec to approve. Cherylyn Rahr-Wood project coordinator for Zero Suicide is collecting suicide from across the state

would be happy to do a presentation at next meeting. Mr. Egan recommends Ms. Wood present on the data collected from Zero Suicide. Ms. Palmer – the review of the epi profile takes a long time and so does the beginning year joint meeting. Ms. Delet-Snyder recommends having the suicide prevention during the Joint meeting.

Ms. Delet-Snyder makes motion to discuss the Epi-profile exclusively in the December meeting; Mr. Yang seconds; Opposed: none; Abstention: None; Motion Passes.

**9. Discuss Date for next Statewide Epidemiology Workgroup (SEW) Meeting**

Ben Trevino is to send a doodle Poll for the week of Dec of 7<sup>th</sup> for the next meeting.

Mr. Delap would like to revisit Agenda Item 8 and Open Meeting Law. He presents a checklist for OML. Since the last legislative session, he would like the serial communication via email explained to him. He like to put on the agenda a presentation from the AG. We should be good examples. Linda Anderson (former DAG) mentions that the rule of the law is that when it is available for the members it should be available for the public. Ms. Thompson will work with Mr. Trevino to have a member of the Attorney General's Office present on the OML.

Mr. Delap has concerns about the epi profile being published. Ms. Thompson is aware of the publication and it will be published with a draft stamped on. Ms. Palmer also suggests that Mr. Trevino currently does not have the ability/system access to remediate the document so there may be a need to provide the document sooner. Ms. Delet-Snyder makes recommendation to move the meeting out a week. Mr. Trevino will send a doodle poll for both weeks.

No Comments/Questions  
Agenda Item 9 Closed.

**10. Public Comment**

No Comments/Questions

Item 10 Closed

**11. Adjournment**

Meeting adjourned at 10:26 am.



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Agenda and Supporting Materials Posted at the Following Locations:

**Department of Public and Behavioral Health (DPBH) Website:**

<http://dpbh.nv.gov/Programs/ClinicalSAPTA/Meetings/SEWHome/>

**Nevada Public Notices Website:** [www.notice.nv.gov](http://www.notice.nv.gov)

Anyone who wants to be on the mailing list can sign up on the listserv at:  
[www.listserv.state.nv.us/cgi-bin/wa?HOME](http://www.listserv.state.nv.us/cgi-bin/wa?HOME)

We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting, or anyone who needs the agenda and supporting materials. If special arrangements are necessary, please notify Ben Trevino, Administrative Assistant for the Bureau of Behavioral Health Wellness and Prevention, in writing and please send via mail to, 4126 Technology Way, Suite 200, Carson City, Nevada 89706, via email to [btrevino@health.nv.gov](mailto:btrevino@health.nv.gov), or by calling (775) 684-4081 before the meeting date.